Twydall Primary School and Nursery

Nursery Application Form

Child's Details:	
Full Name:	
Date of Birth:	Male / Female
Address:	
Postcode:	Home Tel. Number:

Parent/Carer Details:		
Title:	First Name:	Surname:
Tel Number:		E-mail:
Address: if different from above:		

Siblings:

Name:	Date of Birth:	Attend Twydall Primary Yes/No

Has your child attended any playgroup or Nursery Class? YES / NO If Yes please state below	
Name:	
Date Started:	Number of Sessions per Week:

Please list any medical or Special Educational Needs that we need to be aware of.

*Information collected to assist in determining the level of support your child may require in a Nursery setting.**

Is there any further information regarding your child which you feel we should know?

Funding:

What type of funding are you looking to use?
15 hours ❑ 30 hour ❑
(please tick one of the above options)

15-hour funding
• Please note that all children eligible to attend Nursery receive 15 hours universal free funding.

30-hour funding
• To be eligible to receive 30-hour funding, please note that you must be a lone parent working 16 hours or more per week or 2 parents must be working 16 hours or more per week.

• To check your eligibility to see if you are eligible to receive 30 hours free funding, please visit www.childcarechoices.gov.uk.

• Please note that if you are eligible for this type of funding, you must supply your 30 hour code and National Insurance number to the School Office as soon as you have applied for this. Please note that you are responsible for refreshing your code at several points throughout the year. Your code will never change, just be refreshed to check that you continue to be eligible to receive this funding. If you do not refresh your code and it expires, you will then have to pay for any extra sessions once 15 hours free funding has been used if you wish for your child to continue to attend Nursery for more than 15 hours.

Extra sessions if on 15-hour funding:
• If you would like extra sessions and your child is only on 15-hour funding, these will be charged at £15.00 per 3-hour session once you have used your 15 free hours. Fees will be added to your ParentPay account weekly.

If you have already applied for your 30-hour code, please list the following below:
30-hour code: _____
National Insurance Number: _____
(this must be the National Insurance Number that is registered to your 30-hour code

Lunchtime Supervision Costs
For those attending all day, the cost of lunchtime supervision at £3.50 per day will be added to your ParentPay account weekly. **Note children must bring a packed lunch with them.**

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Sessions:

Please tick the days of the week / sessions that you would like your child to attend Nursery for. We will do our very best to accommodate these for you:

	Monday to Friday AM Sessions 8.30 to 11.30am	Monday to Friday PM Sessions 12.15 to 3.15pm	Monday to Friday All Day 8.30 to 3.15pm * Plus, lunchtime supervision
Please select either AM, PM or All Day			
Lunchtime Supervision (required for All Day) **£3.50 per day, children to bring packed lunch**			

Attendance:

Please note that Nursery children are expected to attend all their booked sessions that have been asked for on a weekly basis unless there is a valid reason for their absence.

Should your child not attend all their booked sessions for three consecutive weeks, their place in our Nursery will be reviewed.

Next steps:

Please note that children are admitted into our Nursery the term after their third birthday.

We have three intakes a year: September, January, March/April depending when Easter falls. You are welcome to apply at any point to put your child on our waiting list.

Please email your completed application form to: Twydall-office@rmet.org

or alternatively please post to Admissions, Twydall Primary School, Twydall Lane, Gillingham, ME8 6JS. You will receive an email confirmation to confirm we have received your application successfully and to clarify any information if needed.

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We look forward to welcoming you and your child to Twydall Primary School and Nursery.

Please do not hesitate to contact us if you require any further information.

Parent/Carer Name:

_____
(please print)

Signed:

_____
(parent/carer)

Date:

_____

School Office use only –

Term Starting Nursery –

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