



March 2020

Dear Parents and Carers,

Please find below the operational plan for opening for the following two weeks, **for children of parents that have responded to the invitation email from the school who fall under the category of key worker or vulnerable group.**

We are expecting about 30 children to be attending school across all year groups.

1. SLT member on duty at all times
2. Children will enter through the canopy door in the upper school between 08:30 and 08:45 where they will need to register with office staff and can have breakfast in the Canteen
3. Children need to be collected from the canopy door at 3:15pm
4. EYFS, Year 1 and Year 2 will be housed in Duckling class with the use of the computing suite, using only Ducklings toilets
5. Year 3, 4, 5, 6 will be housed in Elm class with the use of the computing suite, using only Elms toilets
6. Chartwells will provide packed lunch/sandwiches for children to be consumed at the canteen. Parents can choose to send in their own packed lunches should they wish
7. Movement around the school will be limited as much as possible

For parents of Income Based Free School Meal children who have requested lunch/assistance.

Free school meals to be collected from the canopy door by parents who are not at school at 12.30.

Expectations Educational of activities

- Wherever possible teachers will follow the work set by staff during PPA. For Years 4, 5, and 6 these will be available on the teams websites
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- Staff will use fitter futures for regular fitness and mindfulness activities
- They will use outside spaces wherever possible

Any questions around this please could parents and carers direct these to Office@twydallprimary.org.uk. We have identified staff that should attend school for the first two weeks. Going forward we will plan accordingly. We have done this taking into account staff and their families vulnerabilities and the numbers needed to ensure safe staff to pupil ratios.

Yours Sincerely
Catherine Logan and Jack Allen

